



NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant  
Patty Wells, Assistant  
Lisa Clay, Assistant  
Jan Wise, Assistant  
Krystal McCollum, Assistant

Terri Gillen, County Auditor  
Phone: (903) 654-3095

300 W 3<sup>rd</sup> Ave., Suite 4  
Corsicana, TX 75110

e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

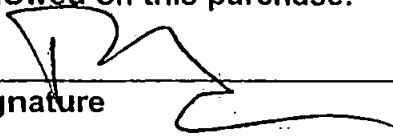
The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # \_\_\_\_\_
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other \_\_\_\_\_

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO was not requested. Emergency situation (14)

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature 

Date 10-1-2023

26



A DIVISION OF LOCHRIDGE-PRIEST  
TACLA24360C - TACLA28379C - TACLA28343C - M-41036 - TECLA32275  
Regulated by The Texas Department of Licensing and Regulation PO Box 12157 Austin, TX 78711  
1-800-803-9202 | 512-463-6599 | www.tdlr.texas.gov

Remit To | Lochridge Priest  
2901 E. INDUSTRIAL BLVD  
Waco, TX 76705  
(254) 772-0670

RECEIVED

OCT 12 2023

NAVARRO COUNTY  
AUDITOR'S OFFICE

Invoice No. | **LS62607**  
Transaction Date | 10/10/2023  
Payment Terms | 11/9/2023 (Net 30)  
Service Location | Navarro County Annex  
601 North 13  
Corsicana, TX

Invoice For | Service Call Job  
#30397221 (07/18/2023 -  
10/09/2023)  
Bill To | Navarro County  
Courthouse #22079  
300 West 3rd Avenue STE 4  
Corsicana, TX 75110

Please see me.  
I cant find where  
we did a PO for this.  
(ICA)

Notes

Payment Due: Net 30 days  
Call given by Carl, district court unit  
Technicians: Carl Allcorn #170  
Arrived on site. Shut unit down and is  
installed new section of pipe in place  
Not able to complete because we are  
Need to return to remove drier  
Picked up materials and arrived on s  
line set and driers. Installed new con  
Started up system and made sure ur  
Arrived on site checked in customer. Found unit with tripped breaker. Reset and tried to get unit to start. Another code popped up but went away. Unit never started but started heating Freon coming from compressor. Compressor is shorted to ground at this time. Need to replace compressor and inverter board. Will send quote.

RECEIVED

NAVARRO COUNTY  
AUDITOR'S OFFICE  
Removed driers from system and  
system. Job complete

Item	Amt
Other	\$4,969.05
<b>GRAND TOTAL</b>	<b>\$4,969.05</b>

Terms & Conditions

Submit Payment to: Lochridge-Priest, Inc., PO Box 154187, Waco, Texas 76715. If we have failed to meet your needs or expectations in any way, please let us know. We appreciate your business.

- TACLA24360C TACLA28379C TACLA28343C TECLA32275 Regulated by The Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, Texas 78711 1-800-803-9202 512-463-6599 www.tdlr.texas.gov
- M-41036 Regulated by the Texas State Board of Plumbing Examiners P.O. Box 4200, Austin, Texas 78765 (512) 458-2145



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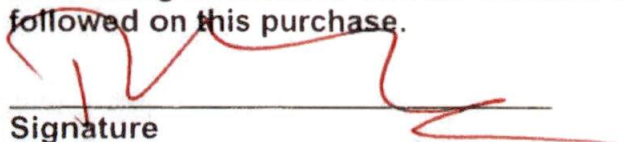
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Additional explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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\_\_\_\_\_  
Signature

10-13-2023  
\_\_\_\_\_  
Date

Corsicana Glass and Mirror Company  
2400 N. Beaton St.  
Corsicana, TX. 75110

Navarro County  
300 W. 3rd Ave  
Corsicana, TX 75110

Statement Date 08/31/23

Date	Invoice #	Details	Charges	Payments
8/23/23	165571	Invoices Attached	\$370.80	

Totals \$370.80 \$0.00

Please Pay This Amount \$370.80

TERMS: Please Pay Upon Receipt  
Thank You

RECEIVED  
SEP 07 2023  
NAVARRO COUNTY  
AUDITOR'S OFFICE









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Signature

10-30-23  
Date

TRAVIS DEMPSEY

Shallow Creek Land Survey Company  
PO Box 1212  
Corsicana, TX 75151

Date 10/24/2023  
Invoice # 23-0181

**Bill To**

Navarro County, Texas

**Ship To**

P.O. #  
Terms

Ship Date 10/24/2023  
Due Date 10/24/2023  
Other

Item	Description	Qty	Price	Amount
boundary surv...	Survey and partial topo of Block 318 12th Street and 1st Avenue Corsicana Navarro County, Tx	1	1,500.00	1,500.00
boundary surv...	Survey and partial topo of Part of Block 324 13th Street and 2nd Avenue Corsicana Navarro County, Tx	1	1,500.00	1,500.00

Important Note: Upon delivery of the survey and or survey services performed the above party(s) understands and agrees to pay this invoice within 10 days of delivery unless alternate arrangements are made with our office.

Thank you.

*TRAVIS DEMPSET*  
**Shallow Creek Land Survey Company**



Subtotal \$3,000.00  
Sales Tax (8.25%) \$0.00  
Total \$3,000.00  
Payments/Credits \$0.00  
Balance Due \$3,000.00